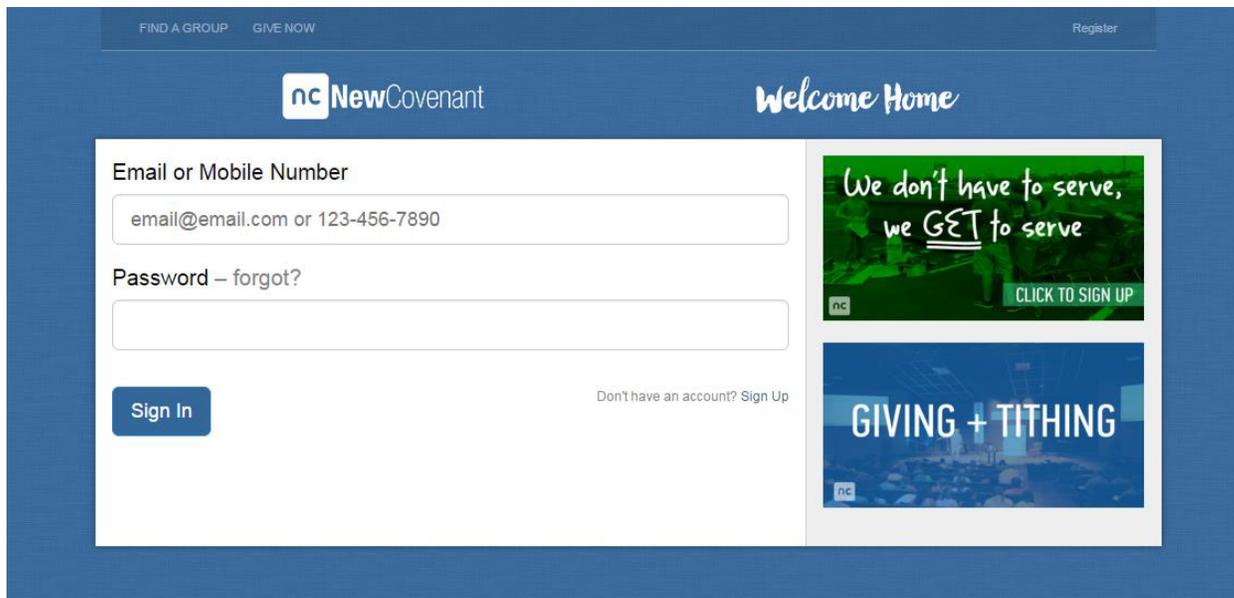


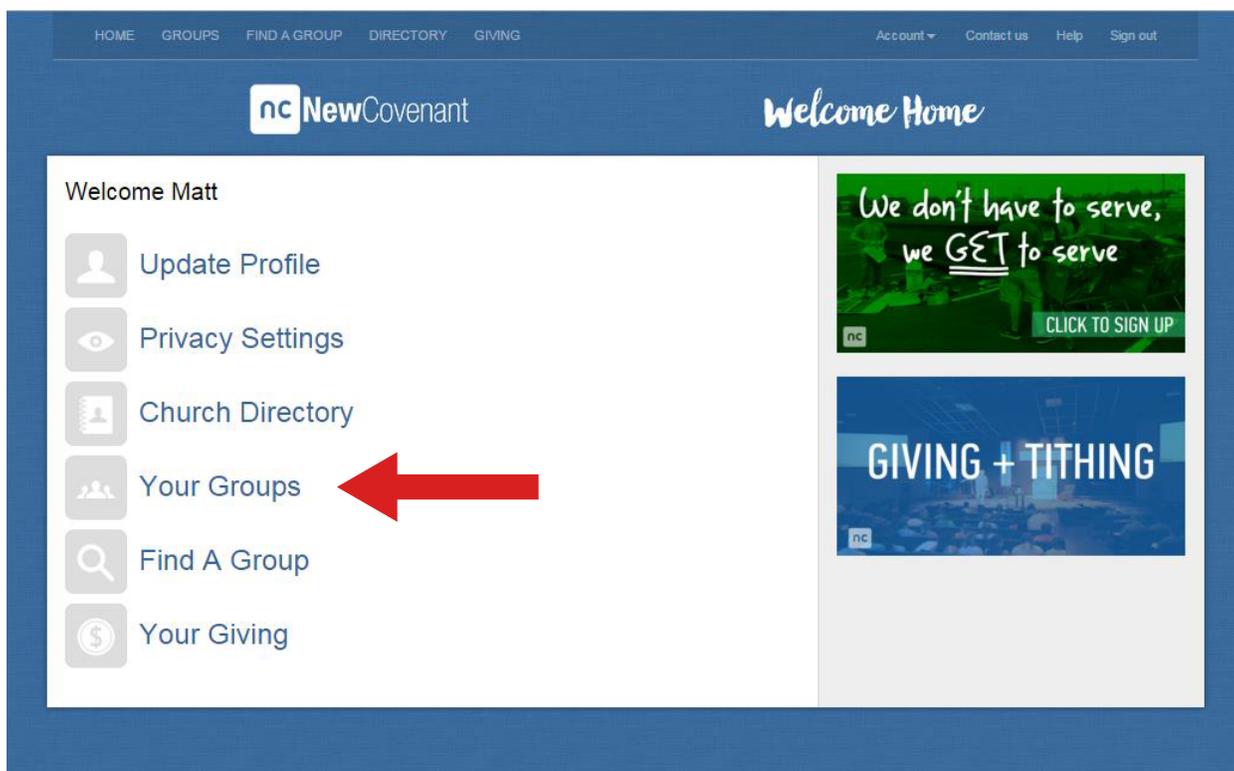
GENERATING GROUP MEMBER INFORMATION

Go to ncgreenwood.infellowship.com/UserLogin



The screenshot shows the login page of the New Covenant website. At the top, there are navigation links for "FIND A GROUP" and "GIVE NOW", and a "Register" link. The main header features the "nc New Covenant" logo and the text "Welcome Home". The login form includes a field for "Email or Mobile Number" with the placeholder "email@email.com or 123-456-7890", a "Password - forgot?" field, and a "Sign In" button. A link for "Don't have an account? Sign Up" is also present. On the right side, there are two promotional banners: one with the text "We don't have to serve, we GET to serve" and a "CLICK TO SIGN UP" button, and another for "GIVING + TITHING".

Log in using your email or mobile number.

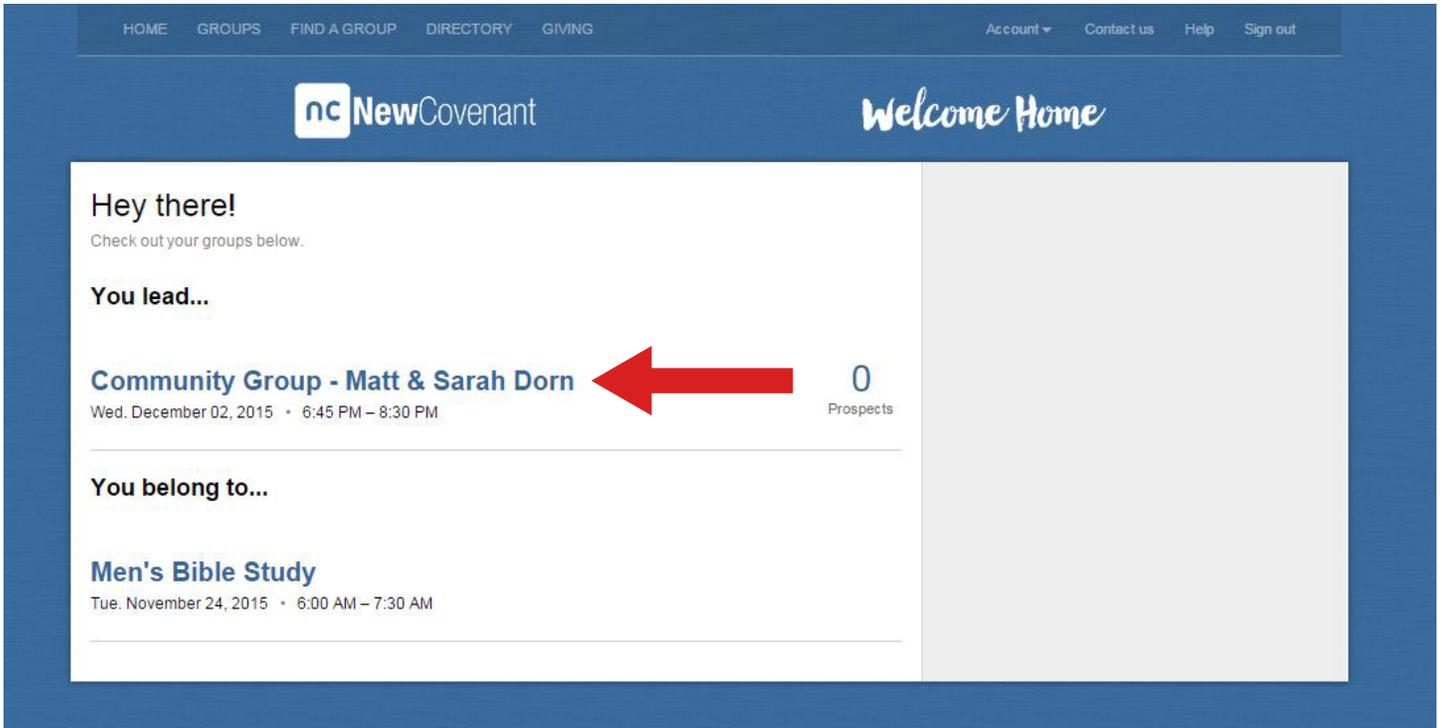


The screenshot shows the user dashboard after logging in. The top navigation bar includes "HOME", "GROUPS", "FIND A GROUP", "DIRECTORY", and "GIVING", along with "Account", "Contact us", "Help", and "Sign out". The main header features the "nc New Covenant" logo and "Welcome Home". The dashboard is personalized for "Matt" and includes a "Welcome Matt" message. A list of user options is displayed on the left, with a red arrow pointing to "Your Groups":

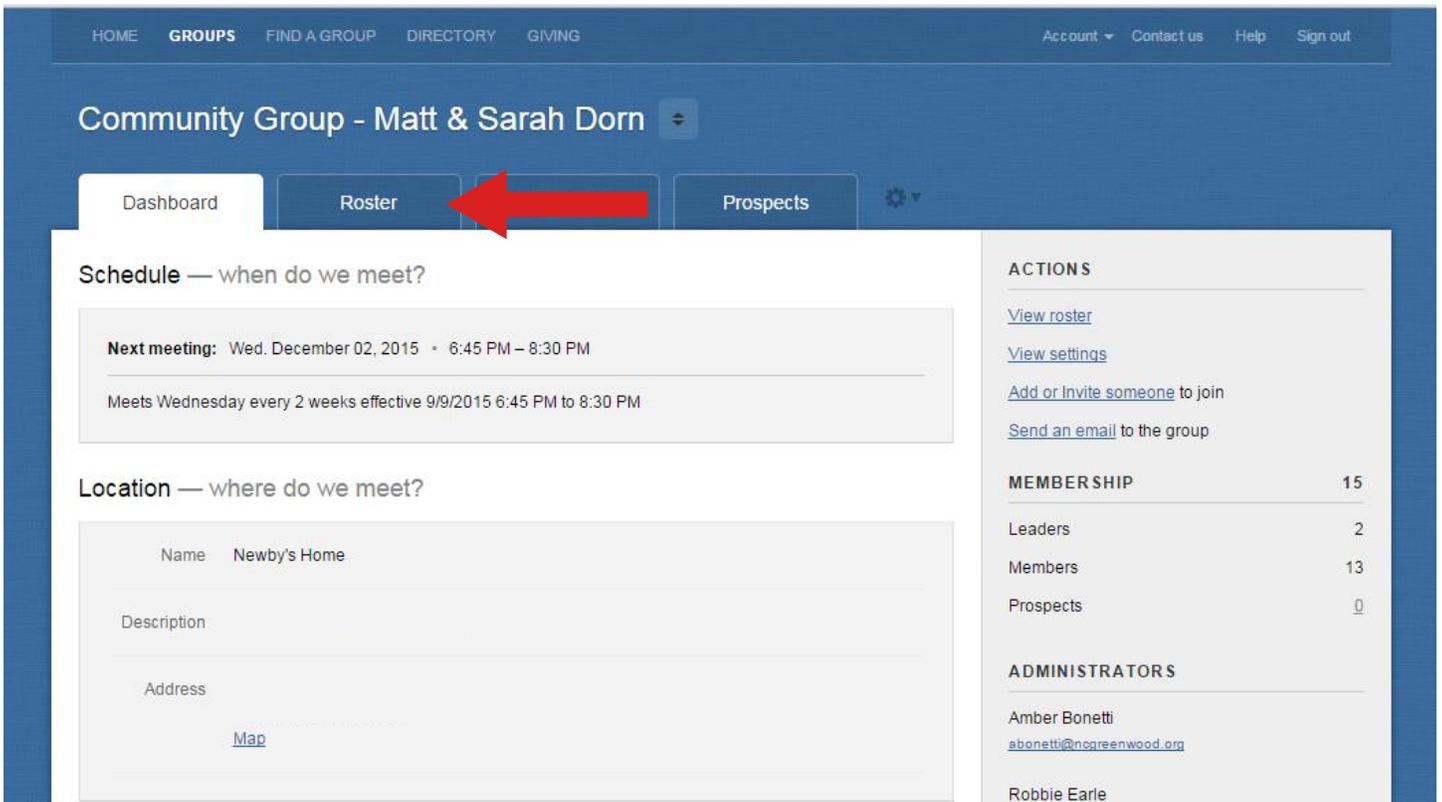
- Update Profile
- Privacy Settings
- Church Directory
- Your Groups
- Find A Group
- Your Giving

On the right side, there are two promotional banners: one with the text "We don't have to serve, we GET to serve" and a "CLICK TO SIGN UP" button, and another for "GIVING + TITHING".

You will be taken to the above screen. Select *Your Groups* to navigate to the Groups Dashboard.



Select your group.



This is the main dashboard for your group. You have four tabs: *Dashboard*, *Roster*, *Attendance*, *Prospects*
This tutorial will be focused on your roster. Select the *Roster* tab.

HOME **GROUPS** FIND A GROUP DIRECTORY GIVING Account Contact us Help Sign out

Community Group - Matt & Sarah Dorn

Dashboard Roster Attendance Prospects

15 people in this group

To search, type name and hit enter...

Members (13)	Email	Phone	Social
 Amber Walston			
 Andy Walston			
 Brandon Bagwell			
 Dontavious Cooper			

ACTIONS

- [View prospects](#)
- [Add or Invite someone to join](#)
- [Send an email to the group](#)
- [Download CSV](#)
- [Download PDF](#)

LEADERS 2

-  [Matt Dorn \(You\)](#)
-  [Sarah Dorn](#)

This tab allows you to view everyone who is in your Community Group. Select the *Download PDF* link to populate a PDF document with detailed information about your group members.

Community Group - Matt & Sarah Dorn

11/20/2015 8:26:03 AM

Meet in close to New Covenant on Wednesday nights.

Leaders 2

	<p>Matt Dorn Joined: 7/2/2013 Birthday: 12/30</p>	<p>Spouse: Sarah Children: Abigail (8), Emma (6), Micah, Sophia (6)</p>
	<p>Sarah Dorn Joined: 7/2/2013 Birthday: 3/28</p>	<p>Spouse: Matt Children: Abigail (8), Emma (6), Micah, Sophia (6)</p>

Members 13

	Amber Walston
	Andy Walston

This information might be helpful for leaders to use to celebrate birthdays, contact group members, or get a better idea of the individual's family.